

Business Process Improvement Service

Bridge the gap between your existing business processes and current needs to achieve your firm's strategic goals



Keep Up with Changing Business Needs

If your firm implemented its financial system several years ago, chances are good that your technology needs have changed since then. Perhaps you have experienced significant growth or acquired new practice groups. Or you are struggling to comply with increasingly demanding clients. As your firm has grown or changed, have your business processes kept up with the changes?

Take a Fresh Look At Your Business Processes

- Has your firm grown significantly, either organically or by acquiring other firms or practice groups?
- As the result of a merger, is your firm still operating as two businesses with distinct processes, or as one combined entity?
- Are your lawyers clamoring for more, better, and faster information to help them run their practices?
- Are you still cranking out the same monthly report package to your lawyers that you've been producing for years? Do you know whether those reports really meet their needs?
- Does it take too long to close the month?
- Have you had a significant staffing change such as a new director of finance, controller, or accounting manager?
- Are you struggling to meet client demands, whether from existing or new clients?
- Do you want to reduce the number of days from worked to billed? Billed to collected?
- Is the month-end balancing process lengthy or cumbersome? Are you out of balance and unable to reconcile the difference?
- Is it time to update your financial system? Have there been software releases since your last upgrade that might provide improved functionality?

Services Include:

Business Insight Services

- Financial, performance, and operational visualizations
- Information insight, sharing, and delivery
- Business intelligence strategy and implementation
- Implementation services

Implementation Services

- Engagement advisory
- Mergers/migrations
- Project management
- Software upgrades
- New software implementation
- Coordination of internal/external project resources

Consulting Services

- Function and feature review and deployment
- Business process reviews
- Temporary staffing
- Systems optimization
- Training programs
- Special projects
- Remote/onsite support

Technical Services

- Technology planning
- Custom reports, interfaces, templates
- Systems integration
- Technology infrastructure planning
- Data conversions including planning, extracts, programming, and validation
- Business intelligence upgrades

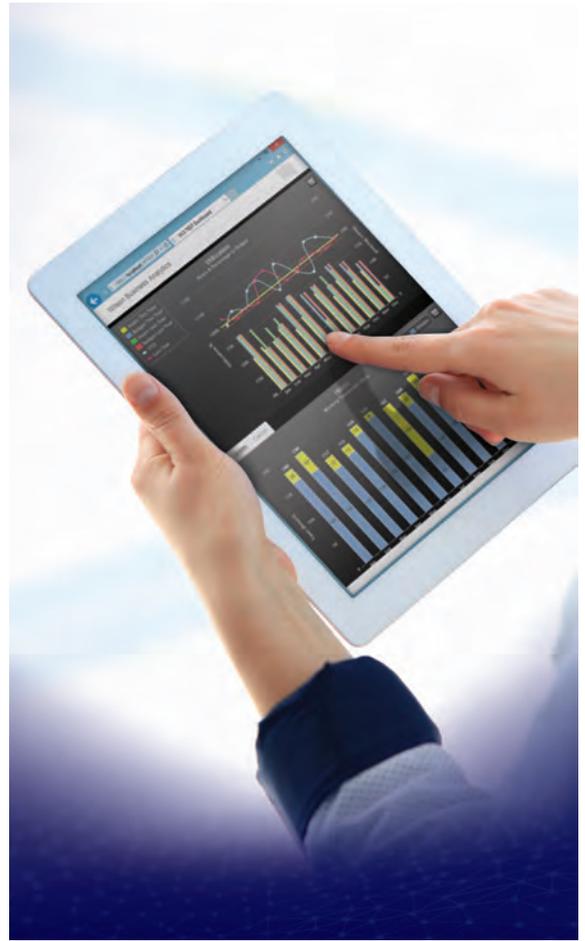
Apply Law Firm Business Know-How to Your Processes

Wilson Legal Solutions has a team of consultants who are experts in the business of law. With many years of experience helping law firms improve their operational efficiency, we can analyze your current business processes. Based on our findings, we can then design and recommend specific process changes that directly support your firm's strategic goals and evoke best practices that are currently supported in the legal community.

Through our proven methodology, we will work with your firm to identify specific needs and areas for improvement, both process-based and functionality-based. We focus not just on the people who directly interact with the financial system, but we also meet with lawyers, secretaries, and other key staff members who are indirectly involved with the system or its information.

What We Deliver

Following our fact-finding investigation of your current business processes, Wilson Legal Solutions will deliver detailed documentation of your current processes as well as recommendations for process improvements. Our documentation will also include a high-level action plan for implementing proposed process changes.



How Your Firm Will Benefit from Business Process Analysis

- Better recognition and understanding of current process inefficiencies, redundant tasks, manual processes
- More opportunities for increased operational efficiency through process changes that support your firm's business goals
- Increased awareness of unused functionality in your financial system – either in your installed release or in the latest release if you were to upgrade
- Clearer identification of manual tasks that could be automated
- Improved delivery of the right information at the right time to your lawyers
- Enhanced ability to service clients and meet client demands
- Faster production of bills, processing of cash receipts, and collection of receivables
- More-efficient month-end closing and balancing process

To learn more about our business process improvement service, please visit us online at www.wilsonlegalsol.com, call us at +1 484-422-0010, or e-mail us at info@wilsonlegalsol.com.

Turn your **data** into **insight** and your insight into **profit**.